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NINETEENTH ANNUAL REPORT

OF THE

TRUSTEES

OF THE

WISCONSIN INSTITUTION

FOR THE

EDUCATION OF THE BLIND

FOR THE YEAR ENDING OCTOBER, 1868.

LOCATED AT JANESVILLE.

MADISON, WIS.:

ATWOOD & RUBLEE, STATE PRINTERS, JOURNAL OFFICE.

1868.

OFFICERS OF THE INSTITUTION.

TRUSTEES :

R. B. TREAT, M. D.,..... PRESIDENT.
S. W. SMITH,..... TREASURER.
ORRIN GUERNSEY,.. SECRETARY.

A. M. THOMSON, IRA MILTIMORE,
W. H. TRIPP.

SUPERINTENDENT :

THOMAS H. LITTLE, M. A.

GOVERNESS :

MRS. S. C. LITTLE.

TEACHERS :

MISS S. A. WATSON, MISS H. A. DAGGETT,
MISS C. L. BALDWIN.

TEACHER OF MUSIC :

JOHN W. BISCHOFF.

FOREMAN OF SHOP :

JOSEPH HORTON.

MATRON :

MISS I. H. PHELPS.

TRUSTEES' REPORT.

To His Excellency, GOVERNOR FAIRCHILD :

The Trustees of the Wisconsin Institution for the Education of the Blind, present the following as their nineteenth annual report :

The Institution has suffered great inconvenience during the past year, on account of the condition of its buildings. The dormitories, music and sitting rooms of nearly all the male pupils have necessarily been located in the shop; single rooms in the house have been compelled to answer several different purposes; and, on account of the excavation for the new building, the length of the summer vacation had to be extended.

The Trustees congratulate themselves upon the fact that in spite of such difficulties, a high degree of success has crowned the labors of the year. For particular statements of the operations of the school, they refer to the annexed report of the Superintendent, only calling attention to the significant fact that the number of pupils instructed during the year is greater than that of any previous year, and that, though less than usual effort has been made to secure the attendance of blind children, the number of applications for admission is unusually large.

The reports of the Treasurer and of the Secretary of the Board are appended. The former shows the following sums to have been in the treasury during the year :

Balance on hand, Oct. 24, 1867.....	\$1,134 24
Received from appropriation of 1867.....	4,000 00
appropriation of 1868, for current expenses....	18,000 00
appropriation of 1868, for building.....	15,000 00
sales of brooms.....	\$16 03

\$38; 450 27

The Secretary's report gives a detailed statement of the expenditures made by the Board, showing that there have been paid :

On contracts for building, ...	\$15,800 00
For plans; specifications and superintendence	1,100 00
“ pipes in walls of building.....	515 00
“ salaries of resident officers.....	3,024 80
“ wages.....	1,234 44
“ repairs and improvements.....	1,238 63
“ fuel.....	922 75
“ work department.....	852 58
“ water.....	427 29
“ provisions, groceries, stable expenses, apparatus, furniture, insurance, &c., &c.....	6,838 09
	\$31,433 48
Balance in Treasurer's hands.....	\$7,016 79

It will be observed that \$300 more has been paid upon contracts for building than has been drawn from the State Treasury for that purpose. If that sum be added to the balance in hand, it will make the sum of \$7,316 79 the amount applicable to current expenses of the institution until January 31, 1869. Heavy payments for fuel and winter supplies are soon to be made, but the Trustees believe the sum will be sufficient.

In their report last year the Trustees stated that they had been compelled to take down the west wing of the house, and explained the necessity of not only rebuilding it, but of enlarging the building to enable it to accommodate twice as many pupils as are now in attendance. They also stated that they had in preparation plans and estimates of the cost of the work. At the annual visit of the Legislative committee to the Institution, these plans were submitted for their examination; and the papers prepared by Mygatt & Koch, of Milwaukee, architects, containing the estimates in detail, were placed at their disposal. Upon their recommendation the Legislature appropriated \$60,000 for the purpose, making the sum payable one-half in 1868 and the other half in 1869.

As soon as practicable the Board published the following advertisement, in the *Janesville Gazette*, the *Madison Journal* and the *Milwaukee News, Wisconsin, and Sentinel* :

“TO BUILDERS.—Notice is hereby given that the Building Committee appointed by the Board of Trustees of the State Institution for the Education

of the Blind, located at Janesville, Wisconsin, are prepared to receive sealed proposals for the erection of a west and transverse wing of the building according to the plans and specifications, which will be on exhibition at the Institution Building from the 1st day of April to the 25th day of April next. Each bid must state the separate amount for excavation and mason work up to and including water tables, the balance of mason work above and all carpenter and joiner work complete, in separate bids; contractors to furnish all material. The bid of each to be accompanied by a bond, with good and sufficient securities for the sum of \$5,000. The Committee reserve the right to reject all bids if deemed best for the interest of the State, to reject any bid, the whole or in part, or parts thereof, as may be acceptable to them, without invalidating the bond filed with such bid. All communications to be directed to Orrin Guernsey, Secretary of the Board of Trustees.

IRA MILTIMORE,
ORRIN GUERNSEY,
W. H. TRIPP,
Building Committee.

MARCH 16th, 1868."

It being impossible to determine, beforehand, exactly the depth to which it would be necessary to go in order to secure a reliable foundation, parties making proposals were desired to state also the price, per yard of excavation, and per cord of masonry, for which they would put in any foundation which might be found necessary at a greater depth than was shown on the plan. At the suggestion of the architects that the iron stairway, veranda and portico would naturally form the subject of a special contract with some iron manufacturer, they were omitted, for the present, from the specifications.

The proposals, when opened, were found to vary considerably in form and in minuteness of detail. The following statement presents them in a form suitable for convenient comparison.

George Barnes, of Janesville, for entire building.....	\$63,500
John Rugee, of Milwaukee,....do.....do.....	69,900
Carl Busack, of Milwaukee, mason work.....	41,500
Carl Busack.....do.....carpenter work.....	27,277
John Bentley.....do.....mason work.....	44,200
John Bentley...do.....entire building.....	69,300
James Livsey, of Madison, mason work.....	42,080
James Livsey....do.....carpenter work.....	24,000
John Peters, of Janesville, mason work.....	48,880
James & Ratheram..do.....do.....	47,900
M. E. Shinn, of Milwaukee.....do.....	46,100
J. Fellentz.....do.....carpenter work... ..	26,927
Anderson, Jackson & Co., Madison, carpenter work.....	24,000
Nettleton, Jacks & Holdredge, Janesville....do.....	25,137
Parkinson, Colling & Shopbell....do.....do.....	28,579

The term carpenter work was intended to include (except in one instance, and that not one of the lowest,) the required painting, glazing and tinning.

The bids for extra excavation and wall, if necessary, were :

Mr. Barnes.....	55c per yard of earth, and \$20.00 per cord of wall.	
Mr. Shinn.....	50c....do....do.....	19.00....do....do....
Mr. Livsey	50c....do....do.....	19.00....do....do....
Mr. Peters.....	50c....do....do.....	18.00....do....do....
Mr. Busack.....	40c....do....do.....	18.00....do....do....

A couple of bids were also received for doing certain minor portions of the work.

It was at once evident that either proposition, or combination of propositions, exceeded the amount of the appropriation. Having given the strictest instructions to the architects to make their estimates amply large, the Trustees had hoped to furnish an exception to the rule that buildings always cost more than the architects' figures. They found themselves disappointed; and the course to be pursued became a matter of serious consideration. The plans embodied the results of much study and experience, and personal examination of all the principal buildings of the kind, as well as many others erected for kindred purposes, in this country. To reduce the size of the proposed building, would be to permanently diminish the efficiency of the Institution, and that in a greater ratio than it would diminish the cost of the building; and it would still leave the State under the necessity of enlarging it very soon. To build of poorer materials and in a less substantial manner would be to repeat past mistakes, sacrifice the interests of the State, and satisfy no one. To wait till next winter for further appropriation would be to endanger the west wall of the house, to damage the prospects of the present scholars, defer the time when a greater number could be received, and still to save no money. Under the circumstances the Trustees felt obliged to proceed with the building. They accordingly notified Mr. Barnes, the lowest bidder, of their intention to accept his proposal, modified by the omission of certain portions of the work in order to bring the amount of the contract within the amount of money at the disposal of the Board. Mr. Barnes signified his readiness to carry out his proposal as thus modified, but subsequently declined to sign his contract, stating that he had discovered that he had neglected to add into his estimates the cost of a portion of the work.

The next best terms were found by combining the bids of Mr. Busack and Messrs. Anderson, Davidson & Co. These gentlemen having had a conference with the Board, agreed to subtract from their proposals the estimated cost of certain items, (viz., from that of Mr. Busack, \$2,000 for tile flooring, and from that of Anderson, Davidson & Co., \$4,915 for painting, glazing and tinning,) and to contract to do the balance of the work upon corresponding terms, viz: mason work, \$39,500; carpenter work, \$19,085. The contracts were accordingly so drawn up. Mr. Busack gives \$6,000 bonds, and Anderson, Davidson & Co. give \$5,000 bonds, for the faithful performance of their agreements. Additional security is provided for by retaining fifteen per cent. of the amount due at any time, until the final settlement.

The contracts require the part of the work which replaces the wing that was taken down, to be completed by July 1, 1869, and all the work to be done by August 1, 1870. The work is expected to go no further this season than the laying of the joists of the principal story.

In external appearance, the building is to correspond to the structure to which it is attached. The inside work will be of a more substantial and durable character than that of the present edifice. This is especially the case with partitions, experience having shown the necessity of making them of brick, and giving them a perfect foundation. In the old building these are mostly of wood and are poorly founded, so that their continual settling cannot be prevented. In the new building they will be of brick, and like the outside walls, will rest upon the rock. To obtain this solid foundation it was necessary to dig down through loose gravel and sand to an average depth of five and a half feet further than would have been otherwise required. This involved an outlay of \$2,994.52 for which no appropriation had been provided. Having been compelled to take down one structure on account of a bad foundation, the Trustees felt that they would be justly blamed if they put up another building without a good one.

Great care has been taken to provide for good ventilation. Each room is to be supplied with fresh air, brought by a separate pipe from an air chamber in the cellar, which communicates with the

outer air. Each will also have one or more flues for conducting away the vitiated air. By surrounding the smoke flues leading from the furnace and the kitchen, with a system of ventilating flues, it is thought that an arrangement which will be more than usually successful has been secured for forcing the ventilation of those rooms, which specially require rapid change of air. Connected with the subject of ventilation is that of heating. In the opinion of the present Board, the system now employed of heating by direct radiation from steam coils, is, all things considered, better adapted to the wants of such an Institution than any other in use; but as this is not an undisputed matter, and it is not unlikely that improvements will be made, they have had the pipes for pure air so made and arranged as to be prepared, without alteration, for the introduction of heated air from the cellar, should it ever become desirable.

For the completion of the building the following sums will be needed. The amount of the two first-named items should be appropriated next winter. The balance need not be paid to the Institution until the spring of 1870 :

For Expenses of Foundations deeper than the plans required..	\$3,000 00
Painting and glazing.....	3,500 00
Stone floors in halls	2,000 00
Iron stairs	1,550 00
Completing ventilation, (estimated by architects).....	700 00
Verandas and portico, (estimated by architects).....	2,550 00
Iron cornice, steam and gas pipes, &c., (est. by architects)..<	1,700 00
	<u>\$15,000 00.</u>

The trustees estimate that the support of the Institution from January 31, 1869 to January 31, 1870 will require the following appropriations :

For ordinary current expenses.....	\$18,000 00
drain across grounds from new building.....	700 00
	<u>\$18,700 00</u>

The past year has been one of great labor and care to the Trustees. They have been compelled to decide questions having important bearings upon the future of the Institution, and affecting the

reputation of the state. They have striven earnestly to discharge their duties acceptably, with constant regard both to the welfare of the unfortunate class whose education has been entrusted to them, and to the interests of the people whose agents they are. To build up an Institution which shall be a perpetual blessing to the blind and a pride to every citizen has been their aim. They look back upon the year with considerable satisfaction, confident that their conduct will be approved as manifesting an honest, economical and disinterested expenditure of public funds, and a judicious comprehension of the true course to be taken in order to secure the ends contemplated in the establishment of the Institution. They invite the proper authorities to a careful scrutiny of their operations. Firmly relying upon the liberality of the state to an Institution whose efficiency attracts the attention not only of our own citizens, but of philanthropists elsewhere, we once more commend it to the fostering care of your Excellency, the Legislature and the people of Wisconsin.

R. B. TREAT, *President.*

ORRIN GUERNSEY, *Secretary.*

JANESVILLE, Wis., Oct. 17, 1868.

TREASURER'S REPORT.

To the Board of Trustees of the Wisconsin Institution for the Education of the Blind:

Herewith I report and submit a statement of receipts and disbursements by me, as Treasurer, on account of the Wisconsin Institution for the Education of the Blind, from the 24th day of October, 1867, to the 17th day of October, 1868.

S. W. SMITH, *Treasurer, in account with*

The Trustees of the Wisconsin Institution for the Education of the Blind.

1867.	DR.	
March 14.. To amount on hand.....		\$1,134 24
Nov. 20.. do....rec'd from State Treas.....		4,000 00
1868.		
March 14.. do.....do.....do....acct. cur't ex.		4,500 00
March 28.. do.....do.....do.....do.....do.....		4,500 00
March 28.. do.....do.....do....acct. build...		10,000 00
July 3.. do.....do.....do....acct. cur't ex.		4,500 00
Aug. 14.. do.....do.....do....acct. build...		5,000 00
Sept. 29.. do....rec'd from T.H.Little, Sup't, sales		186 06
Sept. 30.. do.....do.... State Treas., cur't ex.		4,500 00
Aug. 5.. do.....do.... T.H.Little, Sup't, sales		129 97
		\$38,450 27

1868.	CR.	
Oct. 17.. By payment of sundry orders, No. 1433 to		
1838 inclusive, of Board of Trustees, from		
Oct. 24, 1867 to Oct. 17, 1868.....		\$31,433 48
By cash on hand.....		7,016 79
		\$38,450 27

Respectfully submitted.

S. W. SMITH,
Treasurer,

JANESVILLE, October, 17, 1868.

SECRETARY'S REPORT.

JANESVILLE, October 12, 1868.

To the Trustees of the Wisconsin Institution for the Education of the Blind :

GENTLEMEN :—The following is a statement in detail of the orders drawn upon the Treasurer of the Board since the 9th of October, 1867.

Respectfully submitted,

ORRIN GUERNSEY,

Secretary.

Date.	No.	To whom and for what paid.	Amount.
1867.			
Nov.....7	1609	Joseph Horton, salary.....	\$30 00
....do....	1610	John Queeny, potatoes.....	21 00
....do....	1611	Hiram Noyes, potatoes.....	106 87
....do....	1612	Knowles & Cheney, furniture.....	15 50
....do....	1613	Morse, Hanson, & Co, ironing tables, &c..	10 00
....do....	1614	Britton & Harrison, chairs.....	12 00
....do....	1615	Indiana Inst. for Educat'n of Bl'd, ap'ratus.	14 86
....do....	1616	Theo. Mendelson, beads.....	92 58
....do....	1617	Laffin, Butler & Co., braille paper.....	10 80
....do....	1618	T. Jackson, butter and eggs.....	30 70
....do....	1619	T. H. Little, pay roll for October.....	111 38
....do....	1620	Nettleton, Jacks & Holdredge, joiner work.	199 95
....do....	1621	Smith & Jackman, flour.....	64 00
....do....	1622	Lawrence & Atwood, coal.....	527 12
....do....	1623	M. M. Leahey, repairs on heating apparatus.	594 04
Dec.....7	1624	J. F. Antisdell, butter and cheese.....	19 60
....do....	1625	Joseph Horton.....salary.....	30 00
....do....	1626	J. H. Temple.....do.....	93 75
....do....	1627	Miss S. A. Watson.....do.....	62 50
....do....	1628	Miss H. A. Daggett,.....do.....	62 50
....do....	1629	Miss O. L. Baldwin.....do.....	62 50
....do....	1630	T. H. Little.....do.....	312 50
....do....	1631	Joseph Horton, soap.....	12 75
....do....	1632	Wm. B. Baines, potatoes.....	72 60
....do....	1633	W. G. Wheelock, crockery.....	19 98
....do....	1634	Day, Allen & Co., sugar.....	90 56
....do....	1635	J. A. & H. F. Griswold, tea.....	47 30
....do....	1636	T. Madden, drawing water.....	133 50
....do....	1637	L. P. Frost, carrots.....	26 25
....do....	1638	G. L. Powell, apples.....	90 75
....do....	1639	J. R. Holmes, oats.....	31 63
....do....	1640	E. C. Smith, butter.....	15 38

Secretary's Report—Disbursements—continued.

Date.	No.	To whom and for what paid.	Amount.
1867.			
Decem. 7	1641	Miss I. H. Phelps, salary.....	\$75 00
....do....	1642	T. H. Little, Pay-roll for November.....	114 76
1868.			
January 3	1643	Dutcher, Ball & Goodrich, groceries.....	48 98
....do....	1644	W. J. Doolittle, stoves and hardware.....	118 19
....do....	1645	T. H. Little, pay-roll for December.....	114 66
....do....	1646	W. B. Baines, oats and squashes.....	55 48
....do....	1647	Laffin, Butler & Co., printing paper.....	15 00
....do....	1648	Colling & Shopbell, repairs on building.....	8 67
....do....	1649	Seaton & Whiffen, repairs on vehicles.....	12 00
....do....	1650	J. Horton, salary.....	30 00
January 14	1651	P. B. Wright, broom corn.....	572 86
....do....	1652	Thomas Madden, drawing water.....	56 20
....do....	1653	Smith & Jackman, flour.....	168 00
....do....	1654	J. G. Alden & Son, butter.....	8 28
....do....	1655	F. M. Hibbard, groceries.....	31 50
....do....	1656	Dearborn & Co., books and stationery.....	16 60
....do....	1657	J. Sutherland, books and stationery.....	17 65
....do....	1658	D. D. Wilson, musical wares.....	22 78
....do....	1659	Britton & Harrison, repairs on furniture...	11 40
....do....	1660	Chandler, Cousens & Co., type.....	38 20
....do....	1661	Conrad & Vankirk, groceries.....	76 78
....do....	1662	J. F. Sparling, beef.....	38 31
....do....	1663	Theo. & G. Mendelson, beads.....	35 39
....do....	1664	W. D. Hastings, bran.....	36 00
....do....	1665	Eldred & Wheeler, groceries.....	62 38
January 21	1666	G. W. Mygatt, plans & buildi'g specificat's.	250 00
February 5	1667	I. O'Claire, filling ice house.....	65 90
....do....	1668	J. H. Temple, salary.....	98 76
....do....	1669	J. Horton, salary.....	30 00
....do....	1670	Miss S. A. Watson, salary.....	62 50
....do....	1671	Miss H. A. Daggett, salary.....	62 50
....do....	1672	Miss C. L. Baldwin, salary.....	62 50
....do....	1673	John Griffith, hardware.....	4 35
....do....	1674	T. H. Little, pay-roll for January.....	117 16
..do....	1675	E. L. Wright, tuning pianos.....	10 00
....do....	1676	Knowles & Cheney, furniture and repairs..	35 50
....do....	1677	Conrad & Vankirk, groceries.....	123 88
....do....	1678	J. A. Denniston, bread.....	22 20
....do....	1679	R. Wood, livery for com. of legislature....	12 00
....do....	1680	Carter & Pember, livery for legislative com.	29 00
....do....	1681	P. L. Smith, carriage repairs.....	7 60
....do....	1682	Lawrence & Atwood, coal.....	72 76
....do....	1683	Thomas Madden, drawing water.....	50 16
....do....	1684	R. Washburn, beef.....	21 32
March...13	1685	Doty Manufacturing Co., washing machine.	23 80
....do....	1686	J. A. & H. F. Griswold, tea.....	49 50
....do....	1687	Dutcher, Ball & Goodrich, groceries.....	243 48
....do....	1688	Fuller & Guernsey, groceries.....	58 68
....do....	1689	T. M. Lynch, mutton and lard.....	33 25
....do....	1690	Isaac O'Claire, hay and poultry.....	22 25
....do....	1691	T. H. Little, pay-roll for February.....	112 40
....do....	1692	T. Madden, drawing water.....	103 68

Secretary's Report—Disbursements—continued.

Date.	No.	To Whom and for What Paid.	Amount.
1868.			
March...13	1693	T. H. Little, salary.....	\$312 50
....do....	1694	Miss I. H. Phelps, salary.....	75 00
....do....	1695	J. Horton, salary.....	30 00
....do....	1696	Smith & Jackman, flour.....	114 00
....do....	1697	J. A. Denniston, bread.....	14 10
....do....	1698	W. G. Wheelock, crockery.....	14 16
....do....	1699	Dimock & Wilcox, insurance.....	150 00
....do....	1700	Orrin Guernsey, insurance.....	90 00
April...:8	1701	R. Brown, use of horse.....	12 50
....do....	1702	J. Horton, services.....	30 00
....do....	1703	Dutcher, Ball & Goodrich, groceries.....	35 41
....do....	1704	Thomas Tennant, wood....	87 00
....do....	1705	C. Loftus Martin, doctoring horse.....	12 00
....do....	1706	G. R. Curtis, lead, oil, &c.....	29 59
....do....	1707	C. Sexton, wagon, &c.....	88 00
....do....	1708	W. G. Wheelock, crockery.....	17 05
....do....	1709	A. Wilson, blacksmithing.....	12 70
....do....	1710	Rock River Iron Works, machine work....	9 92
....do....	1711	W. J. Doolittle, hardware.....	82 78
....do...	1712	Lawrence & Atwood, coal.....	65 07
....do....	1413	C. W. Storey & Bro., butter	8 74
....do....	1714	J. A. Denniston, bread	25 50
....do....	1715	Carle Bros, groceries.....	300 60
....do....	1716	T. H. Little, pay roll for March.....	115 96
April...11	1717	Mygatt & Koch, plans & building speci'f'ns	250 00
....do...27	1718	Putnam Insurance Co., insurance.....	50 00
....do....	1719	Mygatt & Koch, plans & building speci'f'ns	200 00
....do...28	1720	Mygatt & Koch, plans & building speci'f'ns	200 00
....do....	1721	Thomson & Roberts, printing.....	95 00
....do....	1722	Jermain & Brightman, advertising.....	32 00
May.....6	1723	S. F. Little, maps	35 00
....do....	1724	J. G. Alden & Son, groceries... ..	29 20
....do....	1725	M. B. Brown, beads.....	71 75
....do....	1726	J. Horton, salary.....	30 00
....do....	1727	T. H. Little, pay roll for April.....	111 76
....do....	1728	Miss H. A. Daggett, salary.....	62 50
....do....	1729	J. H. Temple, salary.....	93 75
....do....	1730	Miss C. L. Baldwin, salary.....	62 50
....do....	1731	J. A. Denniston, bread.....	20 00
....do....	1732	N. B. Kneass, Jr., books in raised letters..	56 38
....do....	1733	Miss S. A. Watson, salary	62 50
....do...	1734	Smith & Jackman, flour.....	66 00
....do....	1735	Smith & Bro, groceries.....	21 07
....do....	1736	Powell & Rider, sugar.....	21 00
....do....	1737	E. B. Drake, evergreens.....	6 00
....do...7	1738	J. Sutherland, stationery....	2 00
....do...12	1739	W. H. Ebbets, legal services.....	20 00
....do...22	1740	Lyon, Paul & Co., advertising	32 50
....do...29	1741	W. E. & John E. Cramer, advertising	29 00
June.....3	1742	T. H. Little, pay roll for May.....	108 09
....do....	1743	Miss I. H. Phelps, salary as Matron.....	75 00
....do....	1744	Miss S. A. Watson, salary as teacher.....	62 50
....do....	1745	Joseph Horton, soft soap.....	14 70

Secretary's Report—Disbursements—continued.

Date.	No.	To whom and for what paid.	Amount.
1868.			
June.....3	1746	Miss H. A. Daggett, salary as teacher.....	\$62 50
....do....	1747	Miss C. L. Baldwin.....do.....	62 50
....do....	1748	J. Horton, salary.....	30 00
....do....	1749	R. B. Treat, medical services for year.....	47 50
....do....	1750	J. H. Temple, salary.....	93 75
....do....	1751	T. Madden, drawing water.....	83 75
....do....	1752	Thompson, Roberts & Wilcox, specifications.....	20 00
....do....	1753	D. Davies, Jr., groceries.....	25 63
....do....	1754	O. F. Stafford, butter.....	6 70
....do....	1755	Fifield & Bro., lumber.....	9 57
....do....	1756	P. J. Fryer, pump.....	11 00
....do....	1757	Kothman & Winkley, harness work.....	19 40
....do....	1758	Perkins' Inst. for Blind, books raised letters.....	24 50
....do....	1759	T. H. Little, salary.....	312 50
....do....	1760	Fuller & Guernsey, groceries.....	12 10
....do....	1761	E. C. Smith, groceries.....	20 50
....do....	1762	T. H. Little, current expenses.....	156 86
June....19	1763	Carl Busack, on mason's contract.....	850 00
July.....1	1764	Carl Busack.....do.....	850 00
July.....8	1765	E. S. Barrows, hardware.....	4 20
....do....	1766	J. W. Allen, shade trees.....	16 25
....do....	1767	J. A. Denniston, bread.....	23 00
....do....	1768	T. H. Little, pay roll for June ..	90 77
... do....	1769	J. Horton, salary.....	24 25
....do....	1770	Conrad & Vankirk, groceries.....	39 76
....do. .	1771	Hobart Brothers, soap.....	49 74
....do....	1772	Britton & Harrison, repairing furniture....	23 75
....do....	1773	Smith & Jackman, flour.....	78 00
....do....	1774	Lawrence & Atwood, charcoal.....	44 00
....do....	1775	St. Louis Type Foundry, braille slates.....	50 00
....do....	1776	J. A. & H. F. Griswold, tea.....	47 30
....do....	1777	McKey & Bro., dry goods.....	72 65
July....23	1778	Carl Busack, on mason's contract.....	2,125 00
ugust...5	1779	T. H. Little, current expenses.....	131 97
....do....	1780	T. H. Little, pay roll for July.....	87 31
....do....	1781	Joseph Horton, salary.....	26 55
....do....	1782	M. M. Leahy, steam fittings.....	21 25
....do....	1783	Charles S. Heimstreet, refrigerator.....	39 50
....do....	1784	Kimball & Hartley, groceries.....	26 24
....do....	1785	G. Scarciff, meat f'm Oct. 1, '67 to July 11, '68	978 19
....do....	1786	T. H. Little, salary.....	312 50
....do....	1787	Nettleton, Jacks & Holdredge, work.....	21 77
....do....	1788	Dutcher, Ball & Goodrich, groceries.....	151 45
....do....	1789	F. Z. Sherwood, medicines, &c.....	22 16
August..12	1790	G. W. Mygatt, services superintending bl'g	100 00
....do....	1791	Smith & Bostwick, dry goods.....	202 05
August..13	1792	Anderson, Davidson & Co., on carp'rs con't	2,805 00
August..25	1793	Carl Busack, on mason's contract.....	2,125 00
Sept....5	1794	Carl Busack.....do.....	1,020 00
....do....	1795	Blanchard & Pierce, pipe-making machines.	95 00
Sept....19	1796	Lawrence & Atwood, cement for pipe.....	64 00
....do....	1797	Lawrence & Atwood, coal.....	127 30
....do....	1798	Joseph Horton, salary.....	29 00

Secretary's Report—Disbursements—concluded.

Date.	No.	To whom and for what paid.	Amount.
Sept. . . 5	1799	S. E. Otis, oats.....	92 73
Sept....19	1800	I. White, work on walls and ceilings.....	91 50
....do....	1801	Miss I. H. Phelps, salary as matron.....	75 00
....do....	1802	T. H. Little, current expenses.....	34 66
....do....	1803	J. H. Temple, music books.....	13 50
....do....	1804	T. H. Little, pay roll for August.....	74 64
....do....	1805	Root & Cady, repairing organ.....	33 80
....do....	1806	Dutcher, Ball & Goodrich, Paris white....	13 07
....do....	1807	Hiram Jackman, flour and bran.....	50 25
....do....	1808	A. Wilson, blacksmithing.....	26 04
....do....	1809	N. W. Manufacturing Co., rubber packing	10 47
Sept....24	1810	Anderson, Davidson & Co., on carpnt'r cont	850 00
....do....	1811	Carl Busack, on mason's contract.....	850 00
Oct.....10	1812	George Scarliff, meat.....	108 23
....do....	1813	W. G. Wheelock, crockery.....	25 26
....do....	1814	Conrad & Vankirk, groceries.....	18 80
....do....	1815	J. Horton, salary.....	30 00
....do....	1816	Nettleton, Jacks & Holdredge repairs.....	52 60
....do....	1817	Britton & Harrison, repairs and chairs...	37 75
....do....	1818	C. W. Storey, groceries.....	16 87
....do....	1819	D. F. Kimball, groceries.....	1 76
....do....	1820	Fifield & Bros., lumber.....	37 62
....do....	1821	Hodge & Buckholz, carriage work.....	20 78
....do....	1822	Rock River Iron works, repairs.. . . .	13 15
....do....	1823	Gates & Hall, blinds.....	19 00
....do....	1824	J. Sutherland, stationery.....	15 00
....do....	1825	W. J. Doolittle, hardware.....	66 43
....do....	1826	Rogers & Hutchinson, painting.....	98 99
....do....	1827	H. Merrill, repairs on steam works.....	16 51
....do....	1828	J. A. Webb, clock.....	6 50
....do....	1829	Lawrence & Atwood, cement.....	120 00
....do....	1830	T. H. Little, pay roll.....	75 50
....do....	1831	E. L. Wright, bows, strings, &c.....	11 70
....do....	1832	Carle Brothers, butter.....	77 40
....do....	1833	P. McEwen, labor.....	20 81
....do....	1834	G. W. Mygatt, superintending building...	100 00
....do....	1835	Blanchard & Pierce, cement pipes.....	236 00
....do....	1836	Carl Busack, mason work.....	3,825 00
....do....	1837	Eldred & Wheeler, groceries.....	89 62
....do....	1838	Wis. Manufacturing Co, broom handles...	60 00
			\$31,433 48

SUPERINTENDENT'S REPORT.

Gentlemen of the Board of Trustees :

By the blessing of Providence, another year in the history of this Institution has been brought to a successful close. There have prevailed throughout the year, general good health and good conduct among the pupils ; and good progress has been made in their education.

Your frequent visits to the Institution have kept you even more fully acquainted than is usual with the operations of the school.

It is believed that all the success which could reasonably have been anticipated, has been realized. It is not impossible that one or two former years may have been more profitable than this. If so, this is to be attributed to no lack of effort on the part of teachers or pupils, but to the embarrassing circumstances under which we have labored.

On account of the removal of the west wing of the house, the male pupils (except a few quite small boys) have been obliged to occupy rooms in the shop, at some distance from the house ; and it has been necessary to make use of rooms for school rooms, which were designed and are still used for quite different purposes. Of course much inconvenience has resulted to the pupils and much additional care and perplexity to the officers. When work commenced upon the extension of the building, it became impracticable longer to continue our operations, consequently, on the 21st of May, school was closed. It was re-opened upon the 5th of October, the very earliest day on which it was possible to enter the house at that end.

The number of pupils in attendance since my last annual report is sixty. The number of admissions (including one re-admission) is

ten. The number of dismissions is seven. Present number of pupils is fifty-three. The names of several others stand upon our record book who are entitled, under the usages of the school, to return for further instruction; but it is not known whether they will do so this term.

The following table shows the number of pupils reported for each year of the existence of the Institution:

NUMBER.	IN ATTENDANCE.	
	FROM	TO
8.....	Oct. 1, 1850.....	Jan. 11, 1851
9.....	Jan. 11, 1851.....	Dec. 18, 1851
9.....	Dec. 18, 1851.....	Dec. 30, 1852
13.....	Dec. 30, 1852.....	Dec. 31, 1853
16.....	Dec. 31, 1853.....	Dec. 31, 1854
14.....	Dec. 31, 1854.....	Dec. 31, 1855
19.....	Dec. 31, 1855.....	Dec. 31, 1856
20.....	Dec. 31, 1856.....	Oct. 1, 1857
25.....	Oct. 1, 1857.....	Oct. 1, 1858
27.....	Oct. 1, 1858.....	Oct. 6, 1859
34.....	Oct. 6, 1859.....	Oct. 1, 1860
42.....	Oct. 1, 1860.....	Oct. 1, 1861
50.....	Oct. 1, 1861.....	Oct. 1, 1862
54.....	Oct. 1, 1862.....	Oct. 1, 1863
59.....	Oct. 1, 1863.....	Oct. 1, 1864
58.....	Oct. 1, 1864.....	Oct. 1, 1865
54.....	Oct. 1, 1865.....	Oct. 1, 1866
54.....	Oct. 1, 1866.....	Oct. 1, 1867
60.....	Oct. 5, 1867.....	Oct. 8, 1868

The condition of our accommodations has prevented me from making as much exertion to gather in those who should come under the advantages of the school, as has been made in some previous years. It is to be expected that by the beginning of another term the new part of the house will be so far completed as to admit of our receiving a greater number. At present the boys are very much crowded, and hardly any new ones could be taken. Notwithstanding the little effort made to spread the knowledge of the Institution among friends of blind children this year, the number of applications for admission has been greater than ever before, showing an increased acquaintance among the people with the existence and purposes of the Institution, and, perhaps, also an increasing confi-

dence in its efficiency. A list of pupils will be found on a sheet attached to this report.

Most of the former officers of the Institution retain their positions this term. Mr. Temple, to the efficiency of whose labors for five years past as Teacher of Music, the progress and attainments of the pupils, bear ample testimony, has lately declined a re-appointment, designing to engage in other pursuits. The vacancy thus occasioned has been filled by the appointment of J. W. Bischoff, a graduate of this Institution, whose musical ability and success in teaching elsewhere, warrant the expectation that he will be successful here. At your desire, Mrs. Little has accepted the position of Governess.

During the term that ended in May, we had two classes in Reading, two in Spelling, two in Geography, four in Arithmetic, and one in each of the following branches: Grammar, Rhetoric, Geometry and Zoology. In reading we use books printed in the various alphabets, known as the Boston, the Philadelphia (or Glasgow) and the Combined alphabets. Throughout the year the Braille system of writing was taught to a class of the older pupils. This had never been systematically done here before. Our experiment with this system gives satisfactory results, as regards writing both ordinary language and music. There were two in the class who had never succeeded in learning to read the other alphabets. Both of them succeeded reasonably well with this. After this class had made considerable progress, other classes were formed and placed under the charge of some of its members, who succeeded well in teaching the others, so that now a large proportion of the school read this alphabet. There being however no books accessible in this print, it will only be of advantage as a system of writing. Some of the more advanced pupils having desired to undertake the study of the Latin language, they have received instruction in it from myself, so far as other duties would admit, at hours outside of their regular school hours. This term we have classes at work upon the following studies, viz: three in Geography, four in Arithmetic, two in Reading, two in Spelling, one in Writing with card and pencil and two in Writing by the Braille system, and one in each of the following: Object lessons, Trigonometry, Chemistry and the elements of Political Economy.

Our classes in each study meet every week day, except that on Saturday those of the afternoon are omitted.

The drill in light gymnastics that was begun last year, has been kept up as far as practicable in the present accommodations, and beneficial results have been manifest. Our printing press has been in frequent and very advantageous employment in the preparation of class work.

Upon music, as heretofore, a great deal of time has been spent. Two choirs meet daily. Those pupils whose voices encourage it, receive also special individual training. Five pianos and a melodeon are in constant use. Most of the boys take lessons upon the violin, and half a dozen of them play together daily as a band, performing compositions of the best authors. Instruction is also given in the theory of music.

In the work department the boys have had constant instruction in making brooms. The girls have been taught regularly to sew, to knit, to crochet, to make bead work, &c.

The following statement shows the financial operations of the department :

BROOM SHOP	DR.	
To Broom on hand Oct. 1, 1867.....	\$490 00	
To materials...do.....do.....	390 54	
To materials and repairs since October 1, 1867.....	688 31	
		<u>\$1,568 85</u>
	CR.	
By Brooms, October 1, 1868.....	\$ 89 00	
By materials... ..	298 25	
By sales during the year.....	1,368 70	
By brooms for Institution.....	12 00	
		<u>1,717 95</u>

It appears therefore that there has been realized during the year, \$149 10

This, however, does not take into consideration any expense for instruction.

GIRLS' WORK DEPARTMENT	DR.	
To manufactured articles, October 1, 1867.....	\$168 35	
To materials.....do.....do.....	76 19	
To materials bought since.....	200 97	
		<u>\$445 61</u>
	CR.	
By manufactured articles, September 30, 1868	\$72 68	
By materials.....do.....do.....	208 00	
By sales.....	158 29	
		<u>\$438 92</u>
Balance.....		<u>\$6 69</u>

This is almost entirely for bead work. A large amount of sewing, profitable to the Institution as well as to the girls, has been done, of which no account has been kept.

The difficulty of so arranging a school as to conduct at the same time, with success, a literary, a musical and a mechanical department is very great. It is manifest, however, that each forms an indispensable portion of the operations of an Institution for the Education of the Blind. We have endeavored to do the best that could be done under the present circumstances of the Institution. Whenever it shall seem to be practicable to secure better results for the Blind, I shall not hesitate to recommend any modifications of our system that may seem desirable.

In all departments we aim to encourage industry and perseverance, knowing that those of even moderate ability will succeed in life by the exercise of these qualities, when the fitful and the indolent will fail.

Before closing this report I wish to acknowledge the interest taken in the plans for our new building by that eminent educator of the Blind, W. H. Churchman, Superintendent of the Indiana Institution. His ability, long experience in the work, and special knowledge in matters pertaining to the erection of such buildings, render his counsel very valuable, while his approval goes to strengthen confidence in their adaptation to our wants. I am specially indebted to him for some important suggestions on the subject of ventilation.

Thanks are heartily rendered to various ministers who conducted occasional religious exercises on Sunday afternoons in the Institution. Thanks are also due to the publishers of the following papers, which have been sent to the Institution in the course of the year, without charge. They will confer a valued favor by continuing the practice :

Weekly Sentinel.....	Milwaukee.
Semi-Weekly Wisconsin..	Milwaukee.
Weekly State Journal.....	Madison.
The Crescent.....	Appleton.
The Advocate.....	Green Bay.
Prison City Leader.....	Waupun.
The Democrat.....	Janesville.
The New Covenant.....	Chicago.
The Northwestern Christian Advocate.....	Chicago.
The Standard.....	Burlington.
Badger State Banner.....	Black River Falls.
Wisconsin Chief.....	Fort Atkinson.
Liberal Christian.....	New York.

It is due also to the Trustees of the Baptist Society of this city, to acknowledge their generosity in setting apart two commodious pews in their new church, for the use of pupils of the Institution who may desire to attend that place of worship.

In conclusion, Gentlemen, permit me to assure you that the kindness and consideration which you have shown me during a year in which I have had so frequent occasion to call upon you for advice and assistance, are deeply appreciated.

Very Respectfully,

THOMAS H. LITTLE,

Superintendent.

INSTITUTION FOR THE EDUCATION OF THE BLIND,
Janesville, Wis., Oct. 8, 1868.

CATALOGUE OF PUPILS.

<i>Name.</i>	<i>Residence.</i>
Emma J. Kendall,.....	Fond du Lac county.
Lodema Clark,.....	Marquette county.
Marcelia P. Raleigh.....	Walworth county.
Harriet E. Bradford,.....	Dane county.
Paul B. Klausch,.....	Jefferson county.
Maria Scott,.....	Rock county.
Mary O. Donahue.....	Crawford county.
Caroline Anderson,.....	Rock county.
Mary Greany,.....	Grant county.
Frederika H. Rubin,.....	Dodge county.
Louisa S. Klatte,.....	Milwaukee county.
Louis E. K. Klatte,.....	Milwaukee county.
John Cowley,.....	Dodge county.
Frank Kings, ...	Milwaukee county.
George Schorb,.....	Racine county.
Lucy A. Little,.....	Rock county.
Adeline Utley,.....	Fond du Lac county.
Charles Evans,.....	Walworth county.
Sidelia Kelley,.....	Dodge county.
Jacob E. Lewison, ...	Dane county.
Francois M. Butman,.....	Sauk county.
Sarah M. Felt,.....	Dodge county.
Matilda L. Alcott.....	Milwaukee county.
George W. Irish,.....	Rock county.
S. F. A. Weston,.....	La Crosse county.
Charles Hartle,.....	Portage county.
Charles M. Frasier,.....	Waukesha county.

CATALOGUE OF PUPILS—continued.

<i>Name.</i>	<i>Residence.</i>
Edward B. Speer,.....	Dane county.
N. Gertrude Vanslyke,.....	Trempealeau county.
Philip Wentzel,.....	Milwaukee county.
Wilhelmina Mesenburg,.....	Dodge county.
Hugh Durland,.....	Green Lake county.
Conrad Troller, ...	Shawano county.
Julia Gorham,.....	Brown county.
Knut H. Knutson.....	Dane county.
Nathaniel W. Farnsworth,.....	Sauk county.
Arvilla C. Bush,.....	Green Lake county.
Mary McDonald.....	Dane county.
Honora Welch,....	Rock county.
Barbara P. Fontaine,.....	Brown county.
Hege Knutson,.....	Dane county.
Flora E. Cary,.....	Trempealeau county.
Covert N. Vankirk,.....	Rock county.
James Brennan,.....	Grant county.
Anna Werner,.....	Milwaukee county
Catharine Dillon,.....	Green Lake county.
Maria Hrobsky,.....	Dodge county.
George W. Dixon,.....	Grant county.
John H. Cummings,.....	Rock county.
Daniel Delaney,.....	Dane county.
Kate Page,.....	Jefferson county.
William Phillips,.....	Green county.
Margaret A. Burke.....	Milwaukee county.
Harriet E. Merrick,.....	Milwaukee county.
Ari May Lyon,.....	Walworth county.
Allie M. Brown,.....	Walworth county.
Henry J. Brown,.....	Calumet county.
William J. Albucht,.....	Racine county.
Sophronia Johnson,.....	Jefferson county.
William Harvey,.....	Rock county.

ADMISSION OF PUPILS.

Any person wishing to make application for the admission of a pupil into the Institution, must address the Superintendent, giving definite and truthful answers to the following questions, viz :

- 1st. What are the names and post office address of the parents or guardians of the person for whom application is made ?
- 2d. Are such parents or guardians legal residents of the State of Wisconsin ?
- 3d. What is the name and age of the person for whom application is made ?
- 4th. At what age did he or she become blind, and from what cause ?
- 5th. Is he or she of sound mind, and susceptible of intellectual culture ?
- 6th. Is he or she free from bodily deformity and all infectious diseases ?
- 7th. What are his or her personal habits and moral character ?

Upon the receipt of such application by the Superintendent, the applicant will be notified as to whether or not the person in question will be admitted ; and no one must be sent to the Institution until such notification shall have been received.

No person of imbecile or unsound mind, or of confirmed immoral character, will be knowingly received into the Institution ; and in case any person shall, after a fair trial, prove incompetent for useful instruction, or disobedient to the wholesome regulations of the Institution, such pupil will be thereupon discharged.

All are expected to come provided with an adequate supply of good, comfortable clothing, which must be replenished from time to time, as it becomes necessary.

The stock of clothing should embrace suitable articles for both summer and winter, and a sufficient number of each kind to admit of the necessary changes for washing and repairing.

All the clothing must be sent in good condition not only upon the first entrance of the pupil, but also at each subsequent return from home, after the vacation.

Each article should also be distinctly marked with the owner's name or initials, in order to prevent confusion or loss.

A small sum should be deposited with the superintendent for occasional expenses.

It is important that new pupils should enter upon their term of instruction at the commencement of a session ; and it is expected of all others that they shall be present at the opening of the school, and remain until it closes, on the last day of the session, unless prevented from doing so by sickness or other emergency. It is also expected that timely arrangements will be made for the departure of every pupil from the Institution within a few days after the close of each session.

All letters to the pupils should be addressed to the care of the Institution, in order to insure their prompt reception.

From ten to fourteen is the most favorable age for entering the Institution, provided the pupils have judicious care and training at home, prior to that age. But as this is not always the case, and as there are many who lose their sight after that age ; or, having lost it earlier, do not find an opportunity of going to school, at the proper time, the regulations of the Institution allow of the admission of all proper subjects who are not under eight or above twenty-one years of age.

It must be borne in mind, however, by the friends of blind children, that though they have the privilege of sending them to the Institution at a later period than the one mentioned as the best, yet it is of the highest importance that they should be sent within said period ; for as they grow older their neglected powers lose their susceptibility for cultivation, rendering the training more and more difficult until they become wholly incapacitated for receiving such an education as will fit them for a life of usefulness, independence and happiness. . It is not uncommon to witness results of this kind, arising out of the morbid tenderness with which a blind child is frequently regarded by its friends, rendering them unwilling to intrust him, at the proper age, to the care of strangers, lest some harm should befall him. Indeed, every year's experience serves to indicate more clearly, the lamentable prevalence of this unjust neglect ; as there are constantly applying for admission into the several

Institutions of the country, those whose melancholy lot is to lead a life of hopeless ignorance and dependence, but who might, with proper training in early youth, have become happy and useful members of society, maintaining themselves comfortably and respectably.

The term of instruction is not limited to any definite number of years, but is determined in each individual case by the acquirements of the pupil and consequent fitness for graduating. The length of each one's term will of course depend upon his aptness to learn, and the extent of the course to be pursued.

The session of the Institution commences on the first Monday of September in each year, and closes on the last Wednesday of June following; leaving a vacation of more than two months, during which time the pupils have an opportunity of visiting their homes and replenishing their clothing.

Parents of blind children are cordially invited to visit the Institution, that they may decide from their own observations whether it is best to send them here.

All persons are requested to send the names and addresses of blind children of their acquaintance to the superintendent.